

**Program Review and Assessment Committee**  
**Thursday, September 14, 2023**  
**1:30 – 3:00 pm**  
**Meeting Minutes and [Video Link](#)**

Attendees:

Alfrey, Karen; Altenburger, Peter; Andrews, Sabrina; Bozeman, Leslie; Braught, Emily; Brehl, Nicholas; Daday, Jerry; Davis, Julie; Dwyer, Patrick; Easterling, Lauren; Haberski, Ray; Hahn, Tom; Hassell, John; Hurt, Amelia; Kondrat, David; Lee, Jennifer; Lowe, Sara; Lupton, Suzann; Macy, Katherine; Marsiglio, Cliff; Masko, Meganne; McCarthy, Katie; Montalbano, Lori; Morris, Pamela; Ninon, Sonia; Rausch, Jamie; S Rao, Anusha; Sheehan, Cari; Sheeler, Kristy; Walker, Maria; Wang, Suosheng; Yepes, Juan; Zheng, Lin

1. Welcome, Review, and Approve May 2023 Meeting Minutes (5 minutes) – Sonia Ninon, PRAC Chair

The meeting minutes from May 2023 were approved with no revisions.

2. Introductions and Overview of PRAC (10 minutes) – Sonia Ninon  
Thank you to the PAII office for being a sponsor and supporter of PRAC.  
Introductions from attendees
3. PRAC and Assessment Facilitated Discussion (25 minutes) – Sonia Ninon and Pamela Morris

Reviewed the results of the spring 2023 PRAC Needs Assessment Survey.

Top vote-getters included:

- Student belonging and success
- Inclusive assessment practices
- High-impact practices
- Student involvement and voice in assessment work
- Using Institutional data
- Civic learning, community engagement

Questions posed by Sonia:

- What do you hope to gain or learn through your involvement with PRAC this year?
- What is assessment?
- Why is it important?
- How is assessment conducted in your department/unit/school?
- In what ways do assessment findings guide improvements?

Summary of comments:

- Assessment is looking at the outcomes of what we do – teaching being one of the things we do. Are we doing what we think we have designed? Accountability and measurement toward achieving goals.

- Achieving the 2030 strategic plan requires us to plan assessment to support those goals.
  - Certain programs have accreditation, and assessment plays a role in that. PRAC can help us gain skills.
  - The culture of assessment is key to making assessment part of the whole school. Assessment means “closing the loop” – making changes as a result of the assessment.
  - Showing students their own assessment results can help them hone in on the purpose and takeaways of the class.
  - Several good comments from the chat – about graduate assessment, accreditation, global learning and engagement.
4. 2023–2024 PRAC Subcommittee Overview & Sign-Up (15 minutes) – Subcommittee Co-Chairs
- Link to Subcommittee Sign-Up Sheet:  
[https://iu.co1.qualtrics.com/jfe/form/SV\\_57MkTsidZfNgGlo](https://iu.co1.qualtrics.com/jfe/form/SV_57MkTsidZfNgGlo)  
 Please sign up even if you served before to be sure we have your name.
  - Discussion of New Special Interest Groups
    - Graduate assessment \*\*\*\*\* (has most interest)
    - Student belonging and success
    - DEI and inclusive assessment

Pamela to send out a survey for these interest groups

5. Report out from Refresh of Program Review (15 minutes) – Stephen Hundley

Note: Caleb Keith has taken a new job: Director of Research Development. Thank you for his service to PRAC and PAII.

Bringing more focus to the “PR” part of PRAC:

- Stephen showed a document:
  - Purpose of and Process for Program Review at IUPUI
  - What is it? How to do it?
- 2030 Strategic Plan, Pillar 1 commits to having all programs undergo program review by 2030
- Many have already been doing this (since 1993) thanks to Trudy Banta- nationally known assessment expert (retired in 2016)
- Accredited programs can leverage their current reviews into this program review (instructions are being rolled out)
- These are “periodic and improvement-oriented”
- Can be done for an academic program, research center, student-facing program, etc.
- HOW is not prescribed externally
- Resources including samples are available at  
<https://planning.iupui.edu/assessment/index.html>
- May need a panel on this later in the year during PRAC

- Question: Where is the schedule? Answer: To be published on the website shortly (has been collected from individual divisions and programs)
6. PRAC Annual Assessment Report Reminder and Preview of Guidelines (5 minutes) – Karen Alfrey
    - See the website <https://planning.iupui.edu/assessment/index.html> under “PRAC School Assessment Reports” for the PRAC Report Guidelines (Jan 2023).
    - Note that large divisions may rotate assessment through parts of the program
    - Remember this analogy: weigh pig, feed pig, weigh pig which references the following: <https://www.jmu.edu/assessment/learning-improvement/index.shtml>
    - Due: January 15, 2024
    - Submit to Linda Durr
  7. 2024 Assessment Institute Preview and Questions for Reflection (5 minutes) – Stephen Hundley
    - 2023: Assessment Institute in Indianapolis
    - <https://assessmentinstitute.iupui.edu/>
    - 300 sessions, 1000+ attendees
    - Complimentary registration for PRAC members (savings of more than \$300)
    - to do so email: [planning@iupui.edu](mailto:planning@iupui.edu)
    - Sunday, October 29 – Tuesday, October 31, 2023
    - Will replace the October PRAC meeting

Other resources (See Assessment Institute website for links to these)

- *Trends in Assessment 2nd edition* – free at the Assessment Institute and for PRAC members
  - Bi-monthly publication “*Assessment Update*” at <https://assessmentinstitute.iupui.edu/au/index.html> or <https://onlinelibrary.wiley.com/journal/15360725>
  - Podcast
  - Free webinars November, February, April, June, and August
8. Preview of Next PRAC Meeting (5 minutes) – Sonia Ninon
    - Next meeting is Thursday, November 16, 2023, from 1:30–3:00 pm
    - Presentation by Sabrina Andrews and her team from Institutional Analytics will be the primary agenda item
  9. Announcements and Adjournment (5 minutes) – Sonia Ninon
    - CTL: Inaugural Plater-Moore Conference in Spring 2024
      - Proposals open now to October 22, 2023
      - <https://ctl.iupui.edu/Workshops-Events/Events/plater-moore-teaching-conference/>
    - The Office of International Affairs is hosting an informational brown bag on September 19, 2023, at noon in ES 2126. For more information, please visit <https://events.iu.edu/iupui/event/1114669-iupui-global-brown-bag-series-global-learning-at>.