Academic Program Review Self-Study Elements

Program leaders and colleagues will develop a self-study of approximately 7,000 words/20-25 pages to address the following program elements. Links to websites, documents, and other resources may be embedded in the self-study, and appendices may provide additional relevant supporting materials.

A. Program Profile
1. Brief description of program mission, including goals, history, and context
2. Characteristics of students, including demographics, preparation/qualifications for program admittance, and recent enrollment trends
3. Characteristics of faculty, including demographics, qualifications, type of appointment, and principal research/creative activity emphases
4. Description of program resources, including classroom and laboratory spaces, library holdings, support services available, and partnerships (campus, community, inter-institutional, and international)
5. Any additional information needed to provide review team members with an understanding of the program

B. Program Quality and Viability
1. Student learning outcomes at the program level, including a discussion of how these outcomes were developed and what assessment and improvement processes are in place to support student achievement of the outcomes
2. Curriculum structure/mapping, including the conceptual framework(s) guiding the curriculum (e.g., specialized accreditation) and discussion of relationships among courses and learning experiences included in the curriculum
3. Profiles of Learning for Undergraduate Success (for undergraduate programs), including how these are introduced, reinforced, and assessed in the program
4. Other experiences that support student learning, including co-curricular, community, and experiential learning opportunities for student engagement, High-Impact Practices (for undergraduate programs), and other educationally purposeful activities in the program, including the rationale for these experiences and actions taken to ensure effective development/implementation
5. Discussion of how research/creative activities and engagement activities contribute to and are influenced by the academic program(s)
6. Graduate outcomes from the program, including employment, graduate/professional education, and continued engagement with the program
7. Feedback from program stakeholders, including students, graduates, employers, advisory board members, etc.
8. Enrollment management plan for the program, including a forecast of future program demand, analysis of retention and graduation rates, student recruitment priorities/strategies, and student retention efforts
9. Fiscal health of the program, including how well the program manages its budget
10. Adequacy of facilities, including technology/specialized equipment used in program delivery
11. Assessment of human resources contributing to the program, including faculty/staff recruitment, retention, diversity, and development/advancement priorities
C. Program Strategic Priorities
1. Program contributions to IUPUI’s strategic plan
2. Program contributions to unit-specific plans/priorities
3. A summary of the overall program’s internal strengths and weaknesses and external opportunities and threats
4. Discussion of the program’s future directions
5. Specific questions (4-6) about which the program seeks guidance from the review team