IUPUI Program Review
Student Affairs and Cocurricular Programs and Services Program Review Self-Study Elements

Program leaders and colleagues will develop a self-study of approximately 7,000 words/20-25 pages to address the following program elements. Links to websites, documents, and other resources may be embedded in the self-study, and appendices may provide additional relevant supporting materials.

Executive Summary
The executive summary will allow the review team to become acquainted with the contents of the self-study report and will provide guidance on topics to which they should pay particular attention.
1. Brief summary of the **context** of the program
2. Description of the top **strengths** ((3–5) of the program
3. Description of the chief **challenges** (3–5) of the program
4. **Specific questions** (4-6) about which the program seeks guidance from the review team

A. Program Profile
1. Brief description of program **mission**, including goals, history, and context
2. **Characteristics of students engaged in programs and services**, including demographics, programs of study, and trends in engagement across various programs and services
3. **Staff**, including demographics, qualifications, type of appointment, duration with the program, and principal contributions to mission, projects, and services
4. **Description of program resources**, including physical spaces, support services available, and partnerships (campus, community, inter-institutional, and international)
5. **Any additional information** needed to provide review team members with a foundational understanding of the program

B. Program Quality and Viability
1. **Principal activities and accomplishments of the program** over the past five years, including a discussion of evidence of quality/effectiveness of the projects, services, activities, and accomplishments
2. **Unit program and service structure/mapping**, including the conceptual framework(s) guiding the structure (e.g., specialized accreditation, model programs) and discussion of relationships among programs/services to facilitate student success
3. **Student impact/outcomes including student learning outcomes (connection to Profiles of Learning for Undergraduate Success and/or Principles of Graduate and Professional Learning)**, including a discussion of how outcomes were identified, how they are assessed, and how they contribute to overall student success. For learning outcomes, include how these are introduced and reinforced in the program. Discuss what programmatic assessment improvement process are in place to support student achievement of outcomes.
4. **Other experiences/activities** that support student success, including the rationale and actions taken to ensure effective development and implementation of the activity
5. **Measures of student academic/career success,** such as graduation/retention rates, GPA, employment, graduate/professional education, and continued engagement with the program

6. Discussion of how **research, grant support, sponsorships, community partnerships and/or creative activities** contribute to the program goals and objectives
7. **Feedback** from program stakeholders, including students, graduates, employers, community members, advisory board members, etc.
8. **Forecast of future program demand**, reflection on recent trends, student rates of return, student recruitment priorities/strategies
9. Analysis of **financial support,** including overview of budget, sources of funding, and projected trends
10. Assessment of adequacy of **facilities**, including technology/specialized equipment used in program delivery
11. Assessment of **human resources** contributing to the program, including staff recruitment, retention, diversity, and development/advancement priorities

C. Program Strategic Priorities
1. Program contributions to **IUPUI's strategic plan**
2. Program contributions to **unit-specific plans/priorities**, including DEI Strategic Plan
3. A summary of the overall program's **internal strengths and weaknesses** and **external opportunities and threats**
4. Discussion of the program's **future directions**