

IUPUI Program Review Academic Program Review Self-Study Elements

Program leaders and colleagues will develop a self-study of approximately 7,000 words/20-25 pages to address the following program elements. Links to websites, documents, and other resources may be embedded in the self-study, and appendices may provide additional relevant supporting materials.

Executive Summary

The executive summary will allow the review team to become acquainted with the contents of the self-study report and will provide guidance on topics to which they should pay particular attention.

1. Brief summary of the **context** of the program
2. Description of the top **strengths** ((3–5) of the program
3. Description of the chief **challenges** (3–5) of the program
4. **Specific questions** (4-6) about which the program seeks guidance from the review team

A. Program Profile

1. Brief description of program **mission**, including goals, history, and context
2. **Characteristics of students**, including demographics, preparation/qualifications for program admittance, and recent enrollment trends
3. **Characteristics of faculty**, including demographics, qualifications, type of appointment, and principal research/creative activity emphases
4. **Description of program resources**, including classroom and laboratory spaces, library holdings, support services available, and partnerships (campus, community, inter-institutional, and international)
5. **Any additional information** needed to provide review team members with an understanding of the program

B. Program Quality and Viability

1. **Student learning outcomes** at the program level, including a discussion of how these outcomes were developed and what assessment and improvement processes are in place to support student achievement of the outcomes
2. **Curriculum structure/mapping**, including the conceptual framework(s) guiding the curriculum (e.g., specialized accreditation) and discussion of relationships among courses and learning experiences included in the curriculum
3. **Profiles of Learning for Undergraduate Success (for undergraduate programs)**, including how these are introduced, reinforced, and assessed in the program
4. **Other experiences** that support student learning, including co-curricular, community, and experiential learning opportunities for student engagement, **High-Impact Practices** (for undergraduate programs), and other **educationally purposeful activities** in the program, including the rationale for these experiences and actions taken to ensure effective development/implementation
5. Discussion of how **research/creative activities and engagement activities** contribute to and are influenced by the academic program(s)

6. **Graduate outcomes** from the program, including employment, graduate/professional education, and continued engagement with the program
7. **Feedback** from program stakeholders, including students, graduates, employers, advisory board members, etc.
8. **Enrollment management plan** for the program, including a forecast of future program demand, analysis of retention and graduation rates, student recruitment priorities/strategies, and student retention efforts
9. Analysis of the **Fiscal health** of the program, including how well the program manages its budget
10. Assessment of the adequacy of **facilities**, including technology/specialized equipment used in program delivery
11. Assessment of **human resources** contributing to the program, including faculty/staff recruitment, retention, diversity, and development/advancement priorities

C. Program Strategic Priorities

1. Program contributions to **IUPUI's strategic plan**
2. Program contributions to **unit-specific plans/priorities**
3. A summary of the overall program's **internal strengths and weaknesses** and **external opportunities and threats**
4. Discussion of the program's **future directions**