Program Review and Assessment Committee

2002-03 Annual Report

Ingrid Ritchie, Chair and Joyce Mac Kinnon, Vice Chair

Principal topics considered at each of the 2002-03 PRAC meetings are noted below:

August 29, 2002 – Sharon Hamilton announced that the pilot project of the eportfolio; distributed the Second draft Report of the April 12, 2002 Campus Colloquium on the Principles of Undergraduate Learning at IUPUI and demonstrated how the e-port Web site works and how the six PULs are represented in a matrix. Susan Kahn demonstrated a portion of the NCA accreditation self-stud on teaching and learning.

September 26, 2002 – Susan Kahn lead the committee a discussion about the strengths and challenges in the learning and teaching self-study. Trudy Banta reported on the Performance Indicators for Teaching and Learning. Sharon Hamilton reported progress on defining student competence on the PULs and asked PRAC members to encourage people in their schools to volunteer to serve on the project. Banta distributed brochures for the 2002 Assessment Institute in Indianapolis and copies of *Assessment Update*.

October 24. 2002 – Karen Black reported on the Grants Subcommittee a vote will be taken by the full committee in December. Trudy Banta reminded PRAC that the NCA Review Team will meet with PRAC in November and the self-study is available on the Web site for review. Banta distributed the report entitled "Suggestions from 2001-02 PRAC Presentations for Moving Assessment Forward" and indicated that we will be asking the review team for their perspective on this topic. Banta mentioned that the ABET accreditation team during their recent visit to the School of Engineering and Technology to review the Computer Engineering program offered by the Department of Electrical and Computer Engineering commented that the department has one of the best assessment programs in the country for this discipline. The one suggestion for improvement they made was that students, as stakeholders, need to be more involved in the assessment process. Banta noted that D. Appleby has some excellent ideas on how to involve students in assessment. Banta asked whether other schools have attempted to involve students in assessment and what outcomes came out of these efforts. A list of suggestions for involving students was developed. Banta mentioned a matrix, drawn from the annual PRAC reports, that summarizes assessment approaches, changes resulting from assessment findings, and the impact of those changes since 1998. This matrix, "Changes Based on Assessment Findings at IUPUI," will be sent to everyone via email, along with instructions for adding information where there are blanks.

November 2002 – PRAC met with the NCA visiting team rather than having a monthly meeting.

December 12, 2002 – Ken Rennels presented a report on the outcomes of his PRAC gran entitled *Development of Outcomes Assessment Instruments for Engineering Technology Degree Programs.* PRAC approved a grant proposal by Margaret Adamek, Monique Busch, and Ann Kratz.   Ingrid Ritchie proposed subcommittees: Program review; General education and curriculum review; Assessment, E-portfolio. A proposed policy for PRAC Leadership changes was discussed and tabled until a future meeting.

January 16 2003 – Joyce Mac Kinnon initiated a discussion about the roles and responsibilities of PRAC. Based on the committee's discussion, Appleby suggested an addition to the mission statement for PRAC: "PRAC provides a forum for the exchange of program review and assessment information and strategies among both graduate and undergraduate programs and administrative units."

Greg Fetterman discussed the program review of the psychology department and mentioned a sampling of recommendations from the 1996-97 review.

February 22, 2003 – PRAC's new mission statement was approved. Sharon Hamilton up dated PRAC on the E-portfolio and Capstone Experience Projects. Small groups discussed 1. How is PRAC currently involved in this area? 2. How should PRAC be involved in this area?

March 13, 2003 – Sarah Baker on behalf of the Grant Review Subcommittee recommended three proposals for funding: Anton et al., Department of Spanish; Appleby, Department of Psychology, and Thedwall, et al., Department of Communication Studies. D. Appleby announced that he had to withdraw his proposal due to lack of departmental support, faculty participation being integral to his project.   The two remaining projects were endorsed unanimously by the members of PRAC. Representatives of the program review committee, general education/e-portfolio committee reported on recommendations from the committees and responded to questions. Sharon Hamilton presented the lasts draft of the PUL matrix.

April 17, 2003 – Professor Kenna Quinet, Director of Undergraduate Programs in SPEA, reported on the outcomes of a 1999 program review of the Bachelor of Science in Criminal Justice.   Jay Fern, UITS, and Stacy Morrone, Center for Teaching and Learning, provided an overview of planning for the technological infrastructure of the student electronic portfolio. Banta explained that the North Central review team provided us with a set of suggestions that we will review at a future meeting. Since we addressed so many topics in the self-study, we are still in the process of distilling all of the recommendations. Banta passed out two possible templates to be used for this year's PRAC reports, due May 31. Most units will find the first template the best fit, but several are ready to use the second one, which asks about the impact of changes made as a result of assessment findings.

May 10, 2007 – Trudy Banta discussed the formats for annual PRAC reports. Susan Kahn provided an update on the student electronic portfolio and the AAC&U Greater Expectations Summer Institute. Donna Boland presented the findings of the discussion group on assessment. Sarah Baker, representing the Grants subcommittee, presented the recommendations for revision of the grant process. John Parrish-Sprowl presented a Program Review Reflection on behalf of the School of Liberal Arts Department of Communication Studies. Their review took place in 1996-1997.

Persistent themes in 2002-03:

1. E-Portfolio

2. PUL assessment

3. PRAC Annual Report format

2002-2003 Grants Awarded

Principal Investigator(s)	Grant Title	Final Report Received	Report Made to PRAC	Award Amount
Margaret Adamek Monique Busch Ann Kratz School of Social Work	Examining the Role of Doctoral Students in Enhancing Social Work Field Education	√	April 22, 2004	$2,000 transferred on 1/14/03
Marta Anton Herbert Brant Amy Bomke-Keating Ellen Brennan Department of World Languages and Cultures	Spanish Program: development of a new computerized Spanish placement test	√		$2,000 transferred on 5/28/03
Kate Thedwall and Maureen Minielli Department of Communication Studies	Improving Student and Instructor Assessment in the R110 Gateway Course	√ 4/22/04	April 22, 2004	$1,493.00 transferred on 5/28/03